



Project Proposal

For

LDF-Landscape Development Program

(IPAC Small Grant Program)

Contract No. 388-C-00-03-0050-00

Submitted to:



নিসর্গ নেটওয়ার্ক

Integrated Protected Area Co-Management Project-IPAC
House # 68, Road # 1, Block 1, Banani, Dhaka 1213, Bangladesh

Submitted by:

Central Co-management Committee
Tangur haor, Lamagaon, Tahirpur, Sunamgonj

ANNEX I: APPLICATIONS/REQUEST FOR FUNDING FOR IPAC SMALL GRANTS

1. Title: Swamp Afforestation Project

2. Executive Summary: *Tanguar Haor* in one of the rich wetland of the country comprises with 51 beels (People say 120) and 03 major rivers (*Boulai, Patlai & Rajar dair*), located just at the foot of *Meghalaya* hill range, having a total area of 9,727 hectares (24,026 acres) situated in 04 unions under two *Upazila* named *Tahirpur* and *Dharmapasha* of *Sunamgonj* district. About 10,205 households in 88 villages comprising a population of 56,000 are dependent directly and indirectly for their livelihoods on the TH in various way like, fishing for livelihood and protein intake, farming, grassing for cattle, fodder, firewood, sun grasses, herbal medicine, etc. The principal economic resource of *Tanguar Haor* is fish and agriculture and people has very high dependency (93%) on the *haor*.

Due to its status as an ECA and RAMSAR site GoB has been keen to put in place a community based management system. In order to do that the ownership of TH has transferred from Ministry of Land (MoL) to Ministry of Environment and Forest (MoEF) in 2001 under the supervision of District administration, subsequently the lease system banned effectively. As a whole *Tanguar Haor* ecosystem comprise with 45% Lands under cropping, 30% perennial water body, 20% Kanda (comparatively raised land) and only 5% swamp forest, 73 floral species including reeds, shrubs, grasses & trees, 141 fresh water native fish species, 11 amphibians, 34 reptiles and 208 species of birds (migratory/ native).

Pulled by the wetland's resource and unused land unprivileged/ disasters people from other part of the country migrated surrounding the *haor* basin and still on going, now migrants are majority in population. Therefore, increased population coupled with indiscriminate fishing, deforestation and mining in upper catchment, weak governance, losing habitat converting to cropland and encroachment leading towards degrading bio-diversity.

In this background, under the authority of DoE, SDC in association with IC, IUCN, BELA, CNRS & ERA has been supporting for implementing CBSMTHP (Community Based Sustainable Management of *Tanguar Haor* Project) since January 2007 for developing capacity of commons & UPs in wise use of natural resource according to RAMSAR principle, uplift livelihood strata and policy advocacy.

With the support of CBSMTHP 04 *Beels* & 01 canal (*Alam duar*), richest water bodies are declared as permanent sanctuary with the *haor* basin and practicing for keeping it untouched. Planted swamp trees in 06 ha *kanda* area and conserving reeds of 04ha *kanda* lands. Other than the sanctuary areas, listed fishers are allowed to fish rotationally from selected *beels*. The revenue derived from fish sell shared jointly. Sharing mechanism is Fishers- 40%, CCC development fund- 36% & Gob- 24%.

There are about 5000 acre *kanda* lands in the *haor* basin that was mostly covered with swamp vegetation once. Due to anthropogenic pressure these resources became disappeared but in a *haor* ecosystem swamp vegetation plays important role in assuring habitat for fish, birds and wildlife's. More over it contributes in disaster risk reduction, protect wave action, ground water retention and expand of greenery. People also can get financial benefit regular basis after 10 years of growing from trimming of branches.

The proposed project will provide support to Central Co-management committee and *Dakshin Sreepur* Union Co-management committee for expanding swamp forest coverage by establishing plantation of 10,000 saplings at the periphery of *Pati Chorer Kanda*. As IPAC is demonstrating biodiversity conservation through co-management approach. The proposed project will contribute strongly in biodiversity conservation, benefitting directly dependent communities, scale up environmental condition with improvement of habitat for flora & fauna and the co-management institution will exclusively manage the activities.

3. Logical Framework: Logical framework of proposed grant activity in Bangla.

Components

Project summary	Measurable indicators	Means of verification	Assumptions and risks
<p>jñ RjR ebvqb Gi gva`tg Uvs,qvi nvl`ii Rxe%ewPî msiñY I wbf@ikxj Rb`Mvwô Av_@mvgvwRK Dbœqb</p>	<p>ebvqb m,,wó, 80% `ivwcZ MvQ `e`P _vK`e, ch@vqµwgK Wvj QvUvB Gi gva`tg DcKvi`fvMxiv wbqwgZ Avw_@K myweav cv`e </p>	<p>wbqwgZ cwiexñb cÖwZ`e`b</p>	<p>cÖvK...wZK wech@q/ evjvB, eZ@gvb e`e` `vcbvi cwieZ@b</p>
<p>D`k` mgvR wfwEK ebvqb m,,wó gva`tg RjR cÖwZ`e`ki Dbœqb mn-e`e` `vcbv `KSkj `K kw³kvjx Kiv DcKvi`fvMx`i A_@%bwZK myweav e,,wx `y`h@vM cÖkgb I Rjevqy cwieZ@`bi ñwZKi c`fve n«vm bZzb GjvKvq RjR ebvq`b Drmvn e,,wx</p>	<p>cvwLi Avem m,,wó RjR Rxe%ewP`i`i mg,,wx evowZ Av`qi my`hvm m,,wó emZwfUv ñ`qi gv`v n«vm bZzb GjvKvq RjR ebvqb</p>	<p>wbqwgZ cwiexñb cÖwZ`e`b</p>	<p>cÖvK...wZK wech@q/ evjvB, eZ@gvb e`e` `vcbvi cwieZ@b, Pig mvgvwRK Ø`>`i cÖwZwµqv</p>
<p>Outputs:</p> <ul style="list-style-type: none"> ▪ ebvqb mswk-ó cÖfve GjvKvq RjR cÖwZ`ek Ae` `vi Dbœqb ▪ mn-e`e` `vcbv msMVb I ` `vbxq Rbmavavib wg`j 32 R`bi ebvq`bi Dci `ñZv Dbœqb ▪ msiñY wel`q 9wU M`v`gi `÷K`nviv`i`i g`a` m`PZbZv e,,wx ▪ 10 `n±i GjvKvq KwgDwbwU ch@v`q 	<ul style="list-style-type: none"> ▪ cvwU `Pv`ii Kv>`vi 10 `n±i GjvKvq RjR ebvqb ` `vwcZ ▪ 32 R`bi ebvqb m,,wó I e`e` `vcbvq `ñZv e,,wx ▪ `ivc`bi 10 eQi ci ` `K 46 wU 	<ul style="list-style-type: none"> ▪ GjwWGd cÖKí cÖ` —vebv ▪ ebvqb ▪ jf`vsk eEb msv`ś Pzw³bvgv ▪ wbqwgZ cwiexñb cÖwZ`e`b ▪ cÖwkñb cÖwZ`e`b ▪ ebvqb 	<p>cÖvK...wZK wech@q/ evjvB, eZ@gvb e`e` `vcbvi cwieZ@b, Pig mvgvwRK Ø`>`i cÖwZwµqv</p>

Project summary	Measurable indicators	Means of verification	Assumptions and risks
<p> `xN@†gqv`x ebvqb Kvh@µg cÖwZwôZ ▪ GjvKvq mn-e`e`'vcbv aviYvi M`nY†hvm`Zv e,,wx ▪ 46 wU DcKvi†fvMx cwiev†ii Av_@- mvgvwRK ch@vq Gi Dbœqb ▪ 20 Rb †jv†Ki 12 w`†bi Ges 02 R†bi 180 w`†bi †gvU 600 w`†bi Kg@ms`'vb m,,wó ▪ c†iv¶ m`ú,,³Zvq 25 R†bi AwaK Avq m,,wó (Pviv cwienb,†Zvjv bvgv†bv-DVv†bv) ▪ iw¶Z GjvKvi gvQ m`ú` msi¶b cwiPh@vq cÖ†qvRbxq RjR Mv†Qi Wvj-cvjvi mnRjf`Zv ▪ cÖvK...wZK fv†e m,,ó Pvivi mnRjf`Zv ▪ bZzb GjvKvq RjR ebvqb m,,wó we`Ívi ▪ miKvix bxwZgvjv Abyhvqx jf`vsk eËb msµvšÍ Pzw³bgv m`úv`b </p>	<p> cvwiev†ii evrmwiK Avq wbqwgZ e,,wx ▪ cÖfve GjvKvq grm`,cvwL, eb`cÖvYx RjR DwTM†i cÖvc`Zv e,,wx ▪ b`ybZg 10 eQi ci †_†K Mv†Qi Wvj- cvjvi mnRjf`Zv e,,wx ▪ jf`vsk eËb msµvšÍ Pzw³bgv m`úv`b </p>	<p>cÖwZ†e`b</p>	
<p> Kvh@µgt • GjvWGD cÖKí cÖ` — vebv ^Zixi welq †Kw``aq KwguU BDwbqb KwguUi mfvq Av†jvPbv Ges wmxvš— MÖnY • ebvq†bi m`çve`Zv hvPvB Ges Uvs,qvi nvli e`e`'vcbv KwguU (†Rjv ch@vq) cwi†ek Awa`ßi- AvBBDwmGb Gi civgk© MÖnY • cÖ` —vebv ^Zix </p>	<p> ch@vqfwËK 3 vU mfvq wmxvšÍ M,,nxZ </p>	<p> mswk-ó †iRy†jkbmg~n </p>	

Project summary	Measurable indicators	Means of verification	Assumptions and risks
<p>AvBc"vK KZ@,c†¶ wbKU †ck Aby†gv`b cÖvwß </p> <ul style="list-style-type: none"> • DcKvi†fvMx wbe@vPb †iRy†jkb MÖnY • wbmM© mnvqK Ges BDwmwm m`m`†`i wb†q ebvqb ev`—evqb KwguU MVb • ebvqb msµvš` cÖwk¶b AskMÖnYg~jK Kg©cwiKíbv cÖYqb • Uvs,qvi nvl†ii cvki©eZx© †jvK†`i ebvqb wel†q m†PZbZv evov†bv, DØyxKiY Ges G Kv†R m¸ú,,³ Kiv • msMV†bi wbqg Abyhvqx Mv†Qi Pviv cÖ†qvRbxq Ab"vb" DcKib msMÖn/µq • ebvqb Kvh©µg ii" Z`viwK m¸úboe • mvBb†evW© `vcb • mvgqxK i¶bv†e¶b • Uvs,qvi cÖK†ii cxwZ †gvZv†eK jf"vsk eÉb msµvš` Pzw³bvgv m¸úv`b • ebvqb ^Zwii Kivi ci BDwmwm Awd†m cwi`k©K†`i Rb" GKwU cwi`k©Y/ gš—e" eB ivLv hv†Z K†i cwi`k©K†`i gZvgZ mycvwikmg~n cieZ©x†Z Av†iv Dbœeq†bi Rb" Kv†R jvMv†bv hvq 			

4: Justification/Background

Tanguar haor is the 2nd RAMSAR site in Bangladesh also declared as ECA. It's ecological & environmental importance is very significant in context of global biodiversity, while green coverage is

very poor (5% area) rather than scope & necessity. Swamp plantation in 10 ha area will be helpful for protecting Bio-diversity and booming natural condition of the *haor* basin along with adaptation from the affect of climate change and economic growth of selective (true dependent on natural resources) rural poor households. As a whole, the project can contribute directly in natural resource/biodiversity conservation, climate change adaptation, disaster risk reduction and livelihood development.

Description of the Proposed Project:

This is a single focused project of establishing swamp patch forest in one Kanda (*Pati chorer Kanda*) located in between the *Nowhal beel* and *Patlai* River of the *haor* basin. In 03 meter spacing, 10,000 saplings will cover 10 ha of land (around 23 acre). Species of plants would be *Hizol* (*Barringtonia acutangula*) and *Koroch* (*Pongamia pinnata*) where *Koroch* will be the majority. These species can survive in 20 feet inundation for 6-7 months. The proper planting time is just after residing the floodwater from the land (Oct/Nov). Neither fruit nor timber generated from those trees for human use, so the trees will never be felled. It's a slow growing species but become a tree with in 10 years (experienced). After 10 years, beneficiaries can start getting cash benefit by selling trimmed/pruned branches. There will be another opportunity of earning for the beneficiaries through selling seedlings from mature stands. The project will be implemented under the supervision of central & union level co-management committees evolving concerned village level co-management committee and beneficiaries. Selected beneficiaries will be involved in cleaning planting points and watering during peak dry period voluntarily and will remain devoted for future protection of the planted trees. Expert swamp tree planters are available in the locality and saplings can be collected from natural swamp patches of neighboring *Upazilas*. Total amount required to accomplish the proposed project is BDT-5,71,305/=. Out of which BDT- 4,77,805/= is expected from LDF grant and rest BDT- 93,500 will be covered from community/CMOs contribution. (See annex-1 for details)

Objectives: The objective of the project is to improve wetland ecosystem through community based afforestation program, strengthen co-management institutions, economic growth of rural poor, reduction of disaster risk and climate change vulnerabilities and expanding swamp vegetation in other parts of the wetland.

Final results:

- Overall improvement of wetlands ecosystem surrounding area of plantation, so, there will be more fishes, birds, water plants, wildlife and various other aquatic resources from the *haor*
- Capacity development on swamp afforestation activities of at least 32 individuals representing UCC,VCC and local inhabitants
- Awareness raising of the stakeholders from 09 surrounding villages on nature conservation
- Established Swamp patch forest covering 10 ha of land at community level
- Co-management approach became popular to community
- Sustainable socio-economic development of 46 acute dependent HHs, each household will be owner of 217 trees and may receive around BDT-15,000/year from rotational pruning (from 05 yearly rotation, in each rotation 43 trees can be pruned) and roughly BDT-5000 from seedling sale.
- Improve availability of brush pilling materials that are necessary to conserving & nursing fish resources in the protected areas.
- Natural seedlings of swamp trees will be available in the locality as those will come from plantation when will be matured
- Successful plantation will encourage community & Co-management institutions to establish more and more swamp plantations in the upcoming years
- Access to common pool resources of rural poor will be improved due to provision of benefits as per sharing agreement
- This patch forest will act as a shelterbelt of monsoon navigator and wave protection of courtyards, this also will play key role to reduce climate change vulnerabilities.
- Afforested areas will be safe rearing place of brood and juvenile fishes sustainably since planting, as massive fishing by sine net will not be possible for the 07/08 months inundation of lands.
- Naturally zooplankton and phytoplankton is generate from the skin of mature/juvenile tress, will helps to grow fish rapidly as those are delicious for fish and other aquatic lives.
- Overall scenic beauty of the *haor* will improve considerably and that will add value to eco tourism potential.

Methods:The project followed a slanted participatory approach in beneficiary selection, planning, procuring, implementing and monitoring of the proposed activities. Discussions were made in Central and Union level committee meetings on LDF project proposal and necessary decisions were taken in this regard. Concerned union co-management committee will be in execution role where central committee will be in monitoring and quality ensuring role Consent of TH management committee and IUCN/DoE taken as well. According to decision taken in the subsequent meetings, project proposal has been developed and submitted to IPAC authority for approval. Once the proposal is accepted and approval is made, subsequent steps will be taken into consideration. In beneficiary selection, members of wetland resource, dependent HHs will be given priority. There will be other considerations like women headed households, disable, etc. Final selection of beneficiaries will be made by central co-management committee based on the mentioned criteria and necessary documentation will be preserved as well. A strong project implementation committee (PIC) comprising 07 members will be formed involving VCC/UCC members and *Nishorgo Sahayaks* who have experience in swamp plantation activities. A inclusive training on swamp plantation raising and its management will be organized participating PIC and beneficiaries with the assistance of expatriates from IUCN, IPAC and FD. After the completion of training, a Community Action Plan (CAP) will be made and accordingly activities will be implemented. After planning, a special campaign will be organized in 09 neighboring villages to aware, motivate and involve surrounding communities towards successful swamp plantation and its protection. According to financial policy of the organization, saplings and other materials will be collected/procured and implementation of plantation raising activities will be accomplished. Low rate quoted vendor will be selected for sapling supply and planting, 35% of quoted amount will be given after supplying total ordered saplings at planting sight, rest 65% will be disbursed after count the survived saplings through joint verification. After 15 days of planting joint verification will made with vendor, CCC, beneficiary and IPAC. According to set guidelines of CBSMTHP benefit-sharing agreement will be made among stakeholders with the share of 60% to beneficiaries, 25% to Central Co-management Committee and rest 15% will go to GoB. Each acre of plantation will be divided in to 05 pruning cycles, after 10 year beneficiary will trim/prune from first pruning cycle and very next year do the same in second cycle. Accordingly, he will come back to first cycle after six years while branches of first cycle trees will be vigor enough to trim again. Logging is strictly prohibited in the swamp plantation. Seasonal guarding (Nov-April) is required for the planted trees for next 05 years, for first two years, cost for guarding will be provided by the proposed project; later on beneficiaries will ensure guarding.

Activities:

- Discussions made on LDF project proposal in Central and Union level committee meetings and necessary decisions taken in this regard.
- Consent of TH management committee and IUCN/DoE on LDF project proposal taken as well
- Project proposal has been developed and submitted to IPAC authority for approval.
- 23 beneficiary will be selected from, members of wetland resource, dependent HHs
- Final selection of beneficiaries by Central co-management committee based on the mentioned criteria and necessary documentation preserved
- Formation of Project implementation committee (PIC) comprising 07 members involving VCC/UCC members and *Nishorgo Sahayaks* who have experience in swamp plantation activities.
- Organize inclusive training on swamp plantation raising and its management participating PIC and beneficiaries with the assistance of expatriates from IUCN, IPAC and FD.
- Develop a Community Action Plan (CAP) to implement activities accordingly
- Organize a special campaign in 09 neighboring villages to aware, motivate and involve surrounding communities towards successful swamp plantation and its protection.
- Collection/procurement of saplings and other materials according to financial policy of the organization
- Implementation of plantation raising activities accomplished.
- Agreement on benefit sharing among stakeholders according to set guidelines of CBSMTHP
- Posting signage displaying different conservation messages particularly swamp forest restoration and protection
- Provide support for guarding in the first year of implementation
- A visitor's observation register will be maintained at UCC office

Evaluation methodology:

- The CCC members will monitor the work of the project.
- Joint counting of survived planting trees to paid up vendors contracted amount.
- Regular basis monitoring on survival and protection will be maintained by CBSMTHP and IPAC as well. There will be different other tools to monitor the activities of the project by the UCC.
- Monthly work plan and reporting and completion report will be done by the SF.
- A record register will be maintained by the UCC/CCC where relevant information will be kept.
- A visitor's book shall be kept so that visitors can write their comments during their visit to project site. Their feedback will be considered for further improvement of the project and its learning could be used during implementation of future project.
- IPAC staff will evaluate the quality of work of the project and arranges technical assistance
- Final evaluation will be done to see the quality of work done by Site coordinator after the end of the project.

Communication and dissemination of results:

SI	Client/Target Stakeholders	Way of dissemination/Method of communication
1.	General people	Through installing a signboard
2.	VCC members	Discussion during monthly meeting
3.	Sharing session	Meeting with GoB, Civil society and media people
4.	UCC/CCC members	Discussion during monthly meeting, Time to time visit to the swamp plantation area.
5.	Local govt. officers	In monthly Co-ordination meeting it will be shared.
6.	Local Government	Local Government representatives will be shared

4. Work plan:

A detailed work plan with each activity is shown in the below table:

SI	Activities/ Sub Activities	Month												
		Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Ma	Jun	Jul	
1	Discussions on LDF project proposal in CCC & UCC meetings													
2	TH management committee and IUCN/DoE's consent of on LDF project													
3	Development of Project Proposal and submit to IPAC authority													
4	Preliminary selection of beneficiaries													
5	Final selection of beneficiaries by UCC													
6	Formation of Project implementation committee (PIC)													
7	Organize training on swamp plantation raising & management													
8	Develop a Community Action Plan (CAP)													
9	Awareness & motivational campaign in neighboring villages													
10	Procure / collect saplings and other materials													
11	Implementation of plantation raising activities													
13	Benefit sharing agreement													
14	Posting signage													
15	Guarding swamp plantation													
16	Maintain a visitor's observation register													

5. Sustainability plan:

The project activities will remain sustained as there is no provision to fell the swamp trees. Only rotational trimming or pruning is permissible after 10 years (enough mature with branching) by the beneficiaries. It is expected that profuse amount of regeneration will come in the forest floor naturally and those will be an additional source of income for the beneficiaries in future by selling those seedlings to establish other swamp plantations. Seeds of swamp trees will disperse naturally by wind and water flow throughout the *haor* basin and due to that, hopefully, there will be natural swamp forest in many parts of the *haor* ecosystem in future. As there is no major threats in the locality for the survival of plantation and standard benefit sharing mechanism will be on, hopefully there will be sustained and incremental supply of branches after 10 years of plantation establishment and will provide handsome money to the beneficiaries on a sustainable basis.

6. **Budget:** Total amount required to accomplish the proposed project is **BDT- 5,71,305/=**. Out of which **BDT- 4,77,805/=** is expected from LDF grant and rest **BDT- 93,500** will be covered from community/CMOs contribution. (See annex-1 for details)

7. **Proposed Schedule for Fund disbursement:** insert rows as require

Installment for Project Activities	Periods (Month/Year)	Estimated Grant Costs	% of Grant Amount
1 st Installment	October 2011	3,82,244	80%
2 nd Installment	December 2011	95,561	20%
Total Disbursement		4,77,805	100%

8. **Signature:**

I, the undersigned Md. Golam Nur, President of Central Co-management Committee, *Tanguar Haor, Tahirpur* that is requesting financial assistance from the IPAC Small Grant component for the implementation of the proposed activity related to "Swamp Afforestation Project", certify that all the information in the grant application file is exact and correct.

Signature:

Date:

INFORMATION ON THE ORGANIZATION

Type of Organization (CMO/RMO/ECA/Others): CCC (Central Co-management Committee)

Date of foundation (D/M/Y): 10/08/2009

Address: CBSMTH Project office, *Surma, Shaloghar, Sunamgonj* (Temporary arrangement)

Telephone Number: Not available

E-mail (if any): Not available

Contact Person: Md. Golam Nur

Position with the organization: President, Central Co-management Committee, TH

Contact person's address: Village : *Vanderchapor*
Union : *Dakshin Sreepur*
Upazila : *Tahirpur*
District : *Sunamgonj*.

Contact person's Telephone Number: 01725-110818

Please list the Central Co-management Committee Executive committee members of the organization that will be involved in the implementation of the project.

SI	Name	Designation in organization
1.	Md. Golam Nur	President
2.	Md. Safiqur	Secretary
3.	Md. Khasru Mia	Treasurer
4.	Roseda Begum	Office secretary
5.	Akhil Das	Agriculture secretary
6.	Md. Alam mia	Fisheries secretary
7.	Ruksana Begum	Small busness secretary
8.	Md. Sabuj Mia	Livestock secretary
9.	Sujala Hajong	Handicraft secretary

Tentative List of Beneficiaries

Union: Dakshin Sreepur

Upazila: Tahirpur

District: Sunamgonj

SI	Name	Father's/ Husband's Name	Category		Age
			Male	Female	
01	Rokeya Begum	W/O Late Sanaula		F	42
02	Parisker Bibi	W/O Late Sundar Ali		F	45
03	Hamida Begum	W/O Md.Askar Ali		F	38
04	Julekha Begum	W/O Md. Rafique Nur		F	37
05	Lutfur Rahman	Lete Lal Hosen	M		48
06	Mongal Mia	Late Jomadar Ali	M		45
07	Mannaf Mia	Late Ramjan Ali	M		48
08	Md. Ali Nur	Late Abid Ali	M		40
09	Asma Begum	Md. Elias Mia		F	36
10	Bina Begum	Md. Shalam Mia		F	40
11	Yasmin Begum	Md Nur Jamal		F	38
12	Sefali Rani Talukder	Allad Talukder		F	35
13	Dulal Talukder	Late Ranju Talukder	M		26
14	Shanda Rani Kar	Late Vairob Kar		F	42
15	Bisopati Kar	Debdulal Kar		F	37

SI	Name	Father's/ Husband's Name	Category		Age
			Male	Female	
16	Kripa Shandu Kar	Late Digendra Kar	M		28
17	Josna Talukder	Late Monoranjana Talukder		F	45
18	Shargomoni Sarker	Late Ramgobindo Sarker		F	50
19	Sudin Talukder	Mintu Talukder	M		40
20	Sefali Talukder	Jitu Talukder		F	36
21	Tafura Begum	Md. Jashim		F	35
22	Md. Jalal Mia	Md. Saheb Ali	M		36
23	Kusdil Begum	Late Fajjur		F	45
24	Rais Mia	Sona Mia	M		45
25	Alkuma Begum	Moyna Mia		F	30
26	Sabuj Mia	Late Afor Ali	M		50
27	Mosahid Ali	Late Lal Hosen	M		40
28	Marufa Begum	Mozammel hossain		F	35
29	Ruptaj Begum	Md. Suman Mia		F	35
30	Kanu Sarker	Late Baikuntha Sarker	M		40
31	Anowera Begum	Rasid Miah		F	50
32	Biraj Dey	Briendra Dey	M		29
33	Mukul Kar	Niher Ranjan Kar	M		28
34	Suman Dey	Sunil Dey	M		23
35	Pijus Dey	Pravat Dey	M		28
36	Dabi Talukder	Sudin Talukder		F	30
37	Minati Sarker	Upendra Sarker		F	40
38	Sailen Sarker	Dines Sarker	M		35
39	Manoda Sarker	Mohananda Sarker		F	45
40	Dolon Miah	Late Abdur Kadir	M		40
41	Sabal Nur	Nurul Amin	M		26
42	Samsu Mia	Late Mokbul Hosen	M		40
43	Abul Hosen	Late Amir Ali	M		42
44	Josna Begum	Safiqul Islam		F	32
45	Rina Begum	Nur Mahamud		F	35
46	Mubashir Mia	Abdus Satter	M		24

RECORD KEEPING AND INTERNAL CONTROL

Bank Account No. SB # 3134

Title of Bank A/C: Central Co-management Committee

Type of A/C (CD/STD/Savings/others): Savings account

Name of Bank, and Branch: *Sonali* Bank, *Tahirpur* branch

Address: *Sonali* bank, *Tahirpur* branch, *Sunamgonj*.

Name and Designation of person (s) authorized to sign the cheques:

- Md. Golam Nur, President, Central Co-management Committee.
- Dhruva Kanta Kundu, Program officer, IUCN- CBSMTHP Project
- Md. Khasru Mia, Treasurer, Central Co-management Committee.

Plan for Accounting, and other record keeping, documentation of the project activities.

- This project is a first initiative of CCC to handle external funding. All accounting system will be in place. Office secretary will be responsible primarily but finally the Treasurer and President will be overall in charge of the financial accounting and reporting.
- Initially IPAC project staff will maintain all accounts related to Swamp plantation project. Necessary support will be taken from IPAC *Sylhet* site office and Sreemongal cluster office.

- A record register will be maintained by the CCC endorsed by president where relevant information will be kept.
- Monthly work plan, weekly reporting, monthly reporting, quarterly reporting, and completion report will be done by the project people.
- A visitor's book shall be kept at site level, so that, visitors can write their comments during their visit to project site. Their feedback will be considered for further improvement of the project and its learning could be used during implementation of future project.

Enclosures: one set photocopy

1. Organizational Profile (if any)
2. Certification of bank A/C provided by concerned bank
3. Meeting Minutes with Signature of Central & Union level Co-Management Committee
4. Budget basis (if any, detail breakdown of each broad category)
5. Copy of the Policy Manuals (Constitution, Procurement),